

Dock Hand

Job Description

GENERAL PURPOSE

- Maintaining all things related to the operation of the Marina, while providing excellent customer service.

ESSENTIAL DUTIES/RESPONSIBILITIES

- Train and instruct guests on the safe and proper use of all rental boats
- Maintain clean work areas on the dock and on boats
- Customer Service
- Clean restrooms
- Haul trash
- Fuel houseboats upon return
- Fill fresh water tank
- Fill propane
- Pump-out houseboats
- Operate and park all boats as necessary
- Run shuttle boat
- Take carts to proper staging areas
- Clean front deck including barbecue, ice chests, and chairs
- Clean back deck and stairs
- Clean top deck including driving station, wet bar, and hot tub
- Wash exterior of all windows
- Must have thorough knowledge of all safety procedures
- Employees must maintain communication and respect the chain of command

OTHER DUTIES/RESPONSIBILITIES

- Employees are required to perform their work in a manner protective of human health and the environment and to report any deviations of environmental policy to their supervisor
- Employees are required to be aware of and participate where necessary, in the achievement of environmental objectives and implantation of the environmental management system
- Such other and further duties required from time to time, and as defined by company management

KNOWLEDGE, SKILLS, AND ABILITY

- Maintain knowledge of safety and environmental requirements
- Motor skills to balance and stabilize on uneven and moving surfaces
- Knowledge of correct procedure when filling propane tanks
- Knowledge of cleaning techniques
- Knowledge or ability to be trained in Employee Orientation
- Knowledge or ability to be trained in Hazardous Materials Response
- Knowledge or ability to be trained in Emergency Response

EDUCATION OR FORMAL TRAINING /EXPERIENCE

- Ability to read instructions and communicate by writing legibly
- Preferred/On the job training provided